



**MAGNUMYORK**  
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August 26, 2016

**NOTICE TO ALL OWNERS**

Willow Creek Homeowners Association Ltd.

Dear Owner:

**WILLOW CREEK HOMEOWNERS ASSOCIATION LTD.  
2015 ANNUAL GENERAL MEETING – September 13, 2016**

In accordance with the articles of association of Willow Creek Home Owners Association, Magnum York Property Management Ltd. wishes to invite all owners to attend the Annual General Meeting. Please find enclosed your notice of the forthcoming Annual General Meeting, Agenda and Proxy. **The AGM will be held on Tuesday, September 13<sup>th</sup>, 2016 at 6:30pm at Silver Springs Community Association, located at 5720 Silver Ridge Drive NW, Calgary, AB, T3B 5E5.**

At this meeting, we will be asking for members to volunteer their services to sit on the Board of Directors and we would ask that anyone interested in running for a position to submit their name and a brief biography of themselves for the meeting. The only requirement is you must be an owner and eligible member of Willow Creek H.O.A. in accordance with Article 33 of the "Articles of Association."

Article 33: "No member shall be entitled to be present or to vote on any question, either personally or by nominee appointed by proxy, or as the nominee appointed by proxy for another voting member at any general meeting, or upon a poll, or to be reckoned in a quorum while any fees shall be due or payable to the Company by such voting member."

If you cannot attend this meeting in person and you are the eligible owner, then we ask that you execute the enclosed proxy form and assign it to someone who will attend and vote on your behalf. Executed proxies may also be forwarded to Magnum York for the attention of Bart Bardsley, or brought to the meeting by the proxy holder. It is important that owners are represented in person or by proxy to ensure that a quorum is reached and a meeting can be held. Please note, voting is one person per unit and a quorum for the meeting is 50% plus 1, eligible owners either in attendance or represented by proxy.

Be advised that any owner who has not paid the 2015 & 2016 encumbrance (H.O.A) fees 5 days prior to the meeting date, **will not be allowed to vote or attend the A.G.M.** Please refer to Article 33 above.

Thank you, on behalf of your Board of Directors, we look forward to seeing you at the meeting. If you have any questions, please contact the undersigned.

Yours truly,

Bart Bardsley

Asset Manager

**Magnum York Property Management Ltd**

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