

# Willow Creek Home Owners Association

April 12, 2021

Dear Home Owner,

## Change of Management

We are very pleased to announce that effective April 1<sup>st</sup> 2021 your Board of Directors have appointed Go Smart Property Management Inc. to assume the management of your beautiful community.

Most of you may already know who I am. I have been involved as your Manager since the inception of your HOA and I helped your Board organize the first A.G.M.

In August 2020 I decided to join an up-and-coming new company called Go Smart Property Management Inc. The company is the result of an acquisition of a company known as MCM Property Management with over 30 years in business and Acclaim Property Management with over 15 years in operation. These two companies were merged under one banner know as Go Smart Property Management Inc.

Most all the staff of both companies are part of the new entity and we manage a combined portfolio of over 8000 units

I am looking forward to resuming my roll as your Manager and working again with your very experienced Board of Directors.

We have included with this letter an invoice for the 2021 Encumbrance Fee of \$1,320 + GST \$66.00 for total of \$1,386.00

Please make your cheque payable to Willow Creek HOA c/o Go Smart Property Management Inc or you may pay by E-Transfer using the below instructions (*please note by sending e-transfer, an additional \$2.50 will be required to be added for administration fees*):

Send to: [payment@gosmartmanagers.com](mailto:payment@gosmartmanagers.com)

- Recipient Name: Willow Creek HOA *Unit* \_\_\_\_
- In the message portion, state what you are paying for and the unit number & building name (i.e.: Encumbrance Fee *Unit* \_\_\_\_ Willow Creek)
- Security Question: What was the password provided?
- Security Answer: Calgary

If you have already paid your fee to the previous management company, please disregard this notice as we expect to receive from them any payments received by them to date.

If you have any questions please do not hesitate to contact me and I will respond as quickly as possible.

Regards,

Bart A. Bardsley  
Executive Director Business Development/Management.

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